



ANGLOPHONE WEST SCHOOL DISTRICT

DISTRICT EDUCATION COUNCIL MINUTES

Thursday, May 29, 2014
John Caldwell School

Council Members Present:

Sheila Gallagher – SD 01
Norma Shaw – SD 02
John Slipp – SD 03 – Vice Chair
Miriam Grant – SD 04
Andrew Corey – SD 05
Ron Buck – SD 08
Kim Douglas – SD 10
Don Gould – SD 11
Elizabeth Nason – SD 12
Mark Noël – SD - 13
Tim Nicholas – First Nation

Council Member Regrets:

David Bowen - SD 06
James Kozlowski – SD 07
Jane Buckley - SD 09 - Chair

ASD-W Staff Present:

- David McTimoney, Superintendent
- Shawn Tracey, Director of Finance and Administration
- Carol Clark-Caterini, Executive Assistant to the Superintendent and DEC Secretary

Guests:

John Caldwell Students:

O' Canada:

Brandon and Madison Mulherin

Enrichment Presentations:

Abby McCarthy – Middle Level
Aleya Michaud - Grade 9
Danie Derosier - Grade 11

I. Call to Order / Comments by the Chair

- John Slipp chaired the meeting as Jane Buckley was absent. John thanked Sheila Gallagher from Sub District 01 for her assistance with the arrangements made with John Caldwell Students to perform O' Canada speak to the District Education Council on projects they had been working on.
- John had also acknowledged the Principal and Staff of John Caldwell School for welcoming us into their school.

II. Approval of the Agenda

- The agenda was approved with the Spring Symposium update and the Student District Education Committee Member additions.

III. Approval of Minutes from Previous Meeting

- The April 24, 2014 minutes were approved with the addition of Donald Gould's name added to the list of Teacher Excellence Award Committee.

IV. Presentations

- Shawn presented to the DEC members the 2013-2014 financials. This report outlined a surplus of \$6.00 from a \$209,898,656.00 budget. A graph was also shown outlining 61.6% spent on Instruction, 6.4% Employee Benefits, 2.9% D.O. operations, 6.5% Pupil Transportation, 10.1% Plant, 2.0% Student Support, and 10.5% Ed Support Services.
- Shawn explained the various managed accounts (global and non-global) to DEC members expanding on Department 19 accounts and he provided the surplus balances for program 32 (projects), program 34 (cafeteria and rental), and program 39 (First Nations). As well, a trust fund portfolio of 2.5 M managed by Shawn Tracey was discussed.
- DEC members requested to see their budget and tracked expenditures. Shawn will provide this information for them.
- Shawn presented on the Major Capital Projects for 2015-2016, with a request for approval from the DEC to forward to The Minister of Education and Early Childhood Development, an expansion at LHHS, Gym and Cafeteria expansion at Connaught Street School, and a multi-phase refurbishment to FHS.
- Shawn continued to present to the DEC members on Capital Projects for the 2015 school year, with an organized list of priorities discussed.

Motion

..... that a request is made on behalf of the District Education Council to the Department of Education and Early Childhood Development to retain and carry forward 1% of their allocated budget rather than the \$100,000.00 allowed.

Motion: Mark Noel

Seconded: Kim Douglas

Motion Carried

Motion

..... to approve the 4th quarter budget report as presented by Shawn Tracey.

Motion: Norma Shaw

Seconded: Don Gould

Motion Carried

Motion

..... to approve the Major Capital Projects for 2015-2016 as presented by Shawn Tracey.

Moved: Ron Buck

Seconded: Elizabeth Nason

Motion Carried

Motion

.....to approve the proposed Capital Projects for 2015-2016 as presented by Shawn Tracey.

Moved: Donald Gould

Seconded: Miriam Grant

Motion Carried

- John provided a handout from Anglophone East School District on their Ends Policy regarding Mental Health. John suggested the committee to consider the establishment of a Mental Health policy in ASD-W. John asked the members their thoughts on taking on this project. A suggestion was made to add "topics for an action plan" to the August Retreat Agenda for discussion.
- The August Retreat Agenda would also include; reviewing and revisiting a Planning Cycle for 2014-2015, and setting goals for the remaining 2 years as a committee.

V. Business Arising from the Minutes

- John requested a motion be made to mandate a committee or respond to the question of comments regarding the Superintendent Evaluation.

Motion

.....that a committee is established from each of the three geographical areas with a minimum of three people from ASD-W to evaluate the Superintendent by the end of June 2014.

Motion: Ron Buck

Seconded: Elizabeth Nason

Motion Carried

- A committee was established with Kimberley Douglass (Chair), Mark Noel, Norma Shaw, and Ron Buck with the assistance of the Human Resources Director, Sue Haanstra. It was acknowledged that this evaluation did not need to be as extensive as the previous evaluation as that was the 1st evaluation in ASD-W. The Superintendent's term is for 5 years and he is currently in year 4 of this contract.

VI. Correspondence – Outgoing and Incoming

- A letter was given to the District Education Council's by David Bowen on behalf of the Fredericton High School PSSC Chair. The building upgrade requests mentioned in the letter was referred to the Facilities Department for consideration. It was noted that the DEC members were not made aware of this request until tonight, including the Superintendent, Carol Clark-Caterini and Shawn Tracey who was noted as being carbon copied in the letter.
- David McTimoney read a letter to the members on behalf of Jane Buckley, Chair. This letter was addressed to all PSSC Chairs from the DEC Chair outlining their duties as PSSC Chairs and her appreciation for their involvement in our schools over the past school year.

Motion

..... a letter needs to be forwarded to all PSSC Chairs from the Superintendent and not from the District Education Council.

Moved: Donald Gould

Seconded: (no offer to second motion) Motion Defeated

VII. New Business

- The Education Act states that it is mandated by the Minister of Education and Early Childhood Development to appoint a student member to the District Education Council. It

was suggested to include one to two students from student councils in ASD-W high schools. The District Education Council had agreed to three regional meetings with a one hour student observer be invited to a supper meeting.

- The addition of a student representative will be included as a discussion item on the August agenda.
- Anglophone West School District Success Stories: Florenceville Elementary School received a \$25, 000.00 grant for technology. Cambridge Narrows Community School received a \$30,000.00 grant for the purchase of books in their Library. Cambridge Narrows Community School also received a \$2,500.00 safe grad donation and \$9,400.00 for a farm to school grant. Nashwaak Valley School received a \$25,000 grant for a new outdoor classroom.
- Spring Symposium updates – John and Mark commented on the weekend events in the Miramichi and their appreciation of this worthwhile event. Ron commented on the Lynx webinar, and the sharing on Sunday morning by other DEC members. Elizabeth and Miriam, each commented on how much they enjoyed Bruce Van Stone speaking on cyber bullying.

VIII. Superintendent's Report

- David provided the members with the Month in Review progress; including the recent hiring's and the staffing progress made for 2014-2015, School Visits (62 visits to date), NBSSA updates, Turnaround Achievement Awards for each geographical area, and his recent trip to Toronto that included interactions with CEO's of very large school districts in Ontario. David thanked the members for their support in allowing him to accept this invitation and miss the Symposium.
- David informed the DEC members of geographical changes for zone 3 and 4 (weather zones) expected in the fall.
- David explained that the FTE is based on student enrollment from the September 30th report prepared by schools.

IX. Committee Report

- PLEP committee met this week and the development of a plan rather than a policy was worked on. Catherine Blaney and her team have worked on a District version of a PLEP plan that can be incorporated in the Positive Learning Plan. Handouts were provided for members to review and provide feedback at the next meeting on June 5th. Committee agreed to defer the decision until a later date.
- Names were selected for recommendation to the Minister of Education for the Teacher Excellence Awards. Two teachers were recommended from one centre, and one teacher was recommended from another centre.
- Defer GP10 changes to another meeting

X. Public Comment

- No Comments

XI. Closing Comments:

- Policy series ASD-W GP10 was accurate and current.
- Mark Noël read Article 36.2 from the Education Act which reads "...the Minister shall appoint a name (student member) to the District Education Council....".
- Don Gould expressed his concerns with the ASD-W not showing current information on the website, with previous events still showing. Don also expressed his concern with the DEC section not being updated as often as it should be. Don was reminded that there was no DEC meeting in March, and we just approved the April 24th minutes earlier in this meeting.

Date for Next Meeting: Thursday, June 5th at the Fredericton Education Centre

Adjournment: The meeting was adjourned at 8:20 p.m.



John Slipp, Vice Chairperson, DEC



Date



Carol Clark-Caterini, Secretary, DEC



Date